

HOT POTATOES

**Instructions on Setting Up Your Own Interactive
Quizzes**



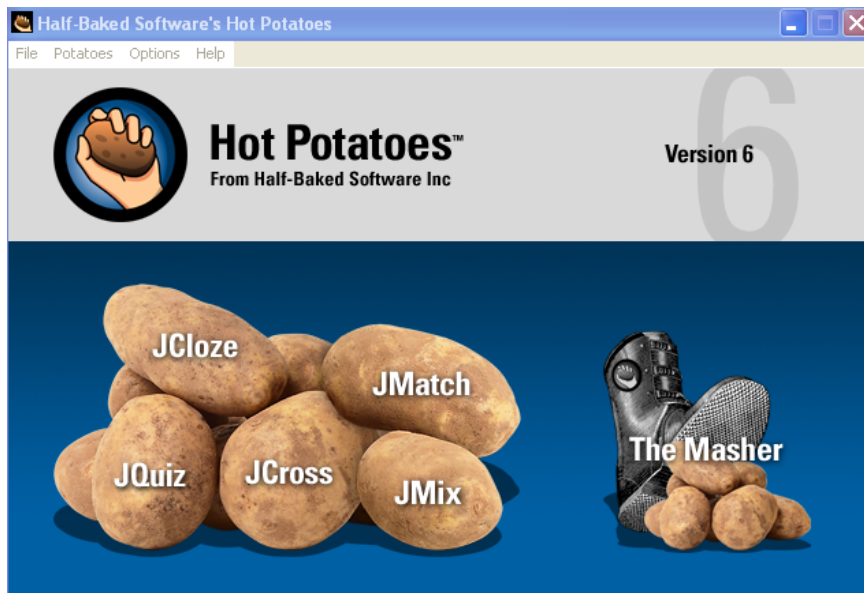
1. TO MAKE A MULTIPLE CHOICE QUIZ (MCQ)

SETTING UP THE FOLDERS

1. Before starting the quiz, create a new folder on your memory stick (or hard drive), and name it **Quizzes**.

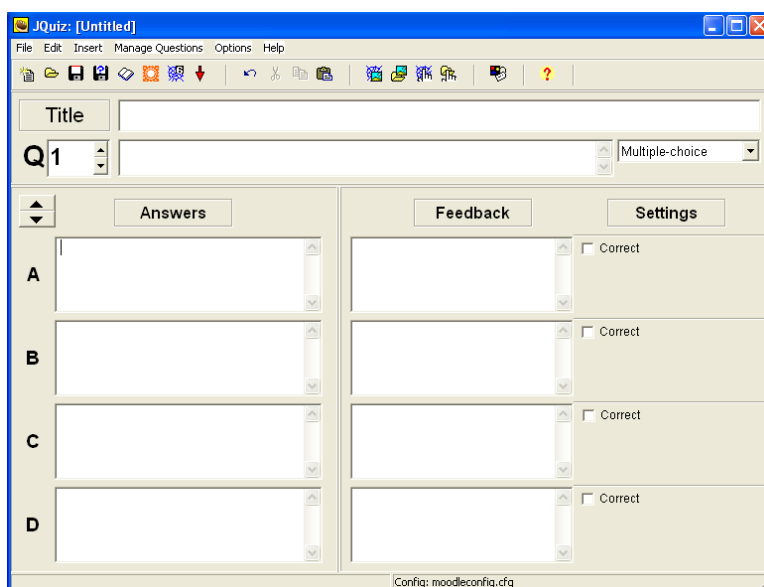
OPENING THE APPLICATION

2. Open the **Hot Potatoes** application. A window like that shown below will appear.



3. Select the **JQuiz** potato by clicking *once* on it.


A second window resembling that shown below should appear.



ENTERING THE QUESTIONS

4. Enter a title for your quiz e.g. *Science Quiz*.
5. Type a question in the box next to **Q1**.
6. Type in four answers (options) i.e. the *correct answer* and *three distractors* in rows A, B, C and D. The distractors must be plausible i.e. be close enough to being correct. The distractors must force the person taking the quiz to think about his/her responses.
7. Type in appropriate feedback for each of the answers. The feedback may explain why the answer chosen is correct/incorrect.

If you wish, you may omit feedback. In that event, default feedback will appear during the quiz.

8. Select the box for the *correct* answer as shown. 
9. Open question 2 by clicking on the *up arrow* as shown in the diagram on the right.
10. Repeat steps 5 to 8 to add another question.
11. Continue adding further questions until you have say, ten questions complete.

SAVING THE QUIZ

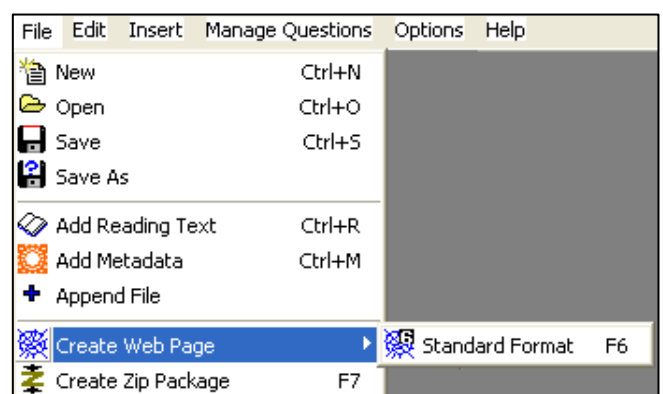
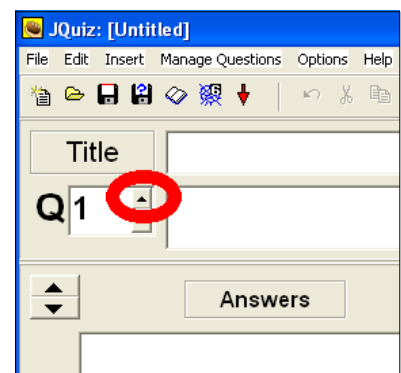
You will need to save the quiz as two different file types – (i) as the file where you input in the questions, answers, etc , and (ii) the file as it will appear as your quiz on the internet.

12. Save your MCQ by opening the **File** menu and choosing **Save data file as ...** , and saving this file into the **Quizzes** folder located on your memory stick (or hard drive). Give it the filename **quiz1**. This file will be saved as *quiz1.jqz* and have



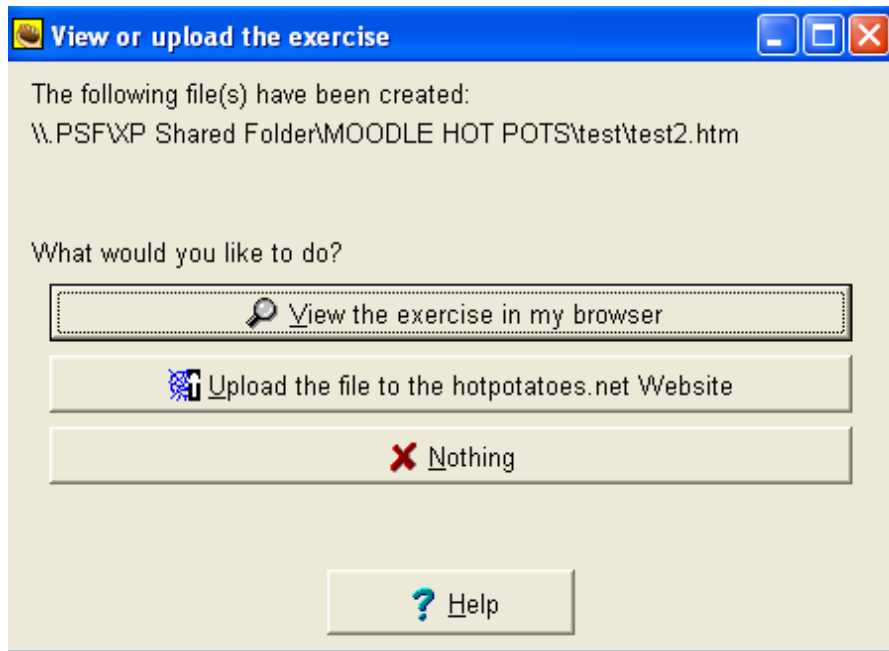
the icon

13. Save the quiz again, this time as a web page by opening the **File** menu, selecting **Create Web Page** and then choosing **Standard Format** from the submenu and saving the file into the **Quizzes** folder on your memory stick. Give this file the same filename as



you did in instruction 12. This will however be saved as the filename *quiz1.htm*

14. While saving this file, a window like that below should appear.



Select the first option



to view how the quiz will appear in a browser such as *Internet Explorer* or *Firefox*.

You should now have **two** files saved – *quiz1.jqz* and *quiz1.htm*

The first file (ending with **.jqz**) is the data file where you enter the information, while the second file ending with **.htm** is the file that the student sees when answering the quiz.

Check that both of these files are located in the folder called **Quizzes**. Done!

You now have a Hot Potatoes quiz.